



2648 Millbrook Dr.
Haw River, NC 27258
919-608-9971
gail@stitchmeisters.com

Office Use Only	
Pick up location:	_____
Drop Off location:	_____
Date Dropped off:	_____
Date Received:	_____
Date Requested:	_____
Date Completed:	_____

Machine Quilting & Finishing Worksheet

Customer's Name: _____ Date: _____

Address: _____

City/State/Zip _____

Phone: _____ Home/Mobile/Work _____ Best time to contact: _____

Email: _____

Type of Quilt Pattern: _____ Would you like me to choose? _____

Thread Color: _____ Would you like me to choose? _____

Quilt Size: Width: _____ Length: _____ Description: _____

Specific Quilting Instructions: _____

Pricing is calculated starting at \$0.02 per square inch for simple edge to edge designs. Custom quilting prices vary based on design & complexity. Additional cost may apply if additional services are required.

Quilt Preparation

Preparing your quilt properly will save time and money.

By following the recommendations below, you can avoid delays as well as "add-on charges".

- Backing fabric & batting should be **at least 4-6 inches WIDER** than your quilt top on **ALL 4 SIDES**. This is necessary to load your quilt onto the machine properly.
- Have quilt top and backing fabric completely pressed, making sure all seams are pressed flat.
- Selvage of fabric should be removed from seams on backing. The selvage edge will shrink differently when laundered, causing puckering at the seam lines later on. It could also cause the back to pucker and or pleat during the quilting process. Press in one direction.
- **If needed, or if it is important to you**, please mark the quilt "TOP" and your "backing" with a pin.
- Square up backing fabric with 90 corners so it can load onto the machine properly.
- Remove all excess loose thread from back & top of quilt as they may show up as "varicose veins".
- **Add ALL embellishments, pins, buttons or bows AFTER I have completed the quilting.**
- Please verify that all seams are complete; NO open seams &/or holes. Lay your quilt out on a flat surface and verify that the quilt lays flat, especially the borders. (**See Fullness Disclaimer**).
- **Fold all pieces separately and neatly and attach this completed order form.**
- **Note:** All quilts can be trimmed to the edge of the quilt top if requested. This can help when it comes time to bind your quilt.

Fullness Disclaimer

Fullness and/or puckers within a quilt and its' borders cannot be quilted out. Although we try our best, we cannot guarantee that puckers and tucks may have to be sewn in. In some cases, excessive fullness in borders may result in our quilt corners not being square. NOTE: The flatter your quilt lays, the better the finished results will be.

- Batting can be supplied by you or Stitch Meisters can supply it at additional cost.
- Stitch Meisters offers the following batting choices for your quilt.
- Hobbs 80/20 Heirloom batting. In stock and priced at \$ 11.88 per yard.
- Quilters Dream Cotton batting, Polyester batting, 80/20 blend, or wool batting ordered on request
- *Additional charges may apply for extra services such as repairing seams, squaring up or seaming backing, pressing top or back, shipping etc.*
- Prices are based on the square inches in your quilt and the complexity and density of the design.
- To approximate quilting charges multiply the length and width of the quilt for total square inches.
- (Length _____ x Width _____ = Total Square Inches *** Total square inches _____ x Fee _____ = Approx cost _____)
- *Example only: .56 in long by 48 inches wide = 2,688 square inches x \$0.02 = \$53.76 quilting fee for simple edge to edge*

**Machine binding services will be available at a future date*

**Prices subject to change without notification*

Work Order Notes—Office Use Only

Minimum Quilting Fee: \$35.00

Width—Top: _____ Length—Top: _____ = _____ Sq Inches x \$0.02 = \$ _____

W—backing: _____ L—backing: _____ Diff. in length of top to backing: _____ /2= _____

Thread: _____ Design: _____

Batting: Type: _____ Width: _____ Yds _____ @ \$ _____ /yd. = \$ _____

Repeats: _____ Rows: _____ Square Up Fee: \$10 * Seams: \$10 * Ironing Fee: \$10

Repairs & Other Fees: _____

Total \$ _____

Called Customer: Date: _____ Time: _____ Reason: _____

Customer Authorized Additional Services: Yes: _____ No: _____ Notes: _____

THANK YOU FOR YOUR BUSINESS

Payment is due upon receipt